

People's Republic of Bangladesh
Ministry of Housing and Public Works
Directorate of Government Accommodation
প্রশাসন (কেন্দ্রীয়) শাখা

www.doga.gov.bd

Record Number: 25.43.0000.016.07.004.19.469

Date: 18/02/2024

Chief Accounts and Finance Officer, Ministry of Housing and Public Works, 2nd 12th Floor Government Office Building, Segun Bagicha, Dhaka..

Subject: Permission to Visit India for Medical Purposes.

Reference: 1. Application of Mr Toyobur Rahman, Office Asisstant-cum-Computer Typist, Directorate of Government Accommodation, Bangladesh Secretariat, Dhaka, Dated: 02-02-2024
2. Record No : 25.43.0000.016.07.004.19.601, Dated : 13-12-2023

The undersigned is directed to convey the approval of the Directorate of Government Accommodation to extend 15 (fifteen) days of earned leave granted earlier (Reference 2) in favour of Mr Toyobur Rahman, Office Asisstant-cum-Computer Typist, Directorate of Government Accommodation, Bangladesh Secretariat, Dhaka to visit India for medical purposes dated from 04-02-2024 to 18-02-2024 or from the date of his actual departure under the following terms and conditions:

1. He will enjoy the leave for medical purposes;
2. All expenditure in this regard shall be borne by himself.
3. He will receive his monthly pay from the Directorate in local currency in time of his leave;
4. He will join his present post after returning from abroad;
5. Leave granted in this regard shall not be extended;
6. "Rule 34" of BSR (Part 1) Appendix VIII and other relevant rules shall be applicable in case of enjoying the said leave;

Your Faithfully,



18-02-2024

Mohammad Zillur Rahman
Deputy Director
+880255100917
adminsec@doga.gov.bd

Record Number: 25.43.0000.016.07.004.19.469/1 (13)

Date: 18/02/2024

A Copy for has been sent consideration and necessary (if applicable) action

**(Not in the order of
seniority)** :

1. H.E. the High Commissioner of Bangladesh to India, New Delhi, India.;
2. Additional Secretary (Administration), Ministry of Housing and Public Works, Bangladesh Secretariat, Dhaka;
3. Deputy Director, Department of Immigration and Passport, Bangladesh Secretary, Dhaka;
4. Assistant Secretary (Consular), Ministry of Foreign Affairs, Dhaka;
5. Immigration Officer, Hazrat Shahjalal International Airport, Bangladesh;
6. H.E. the High Commissioner of India to Bangladesh, Dhaka;
7. Immigration Officer, Jessore Benapool Checkpost, Bangladesh;
8. Immigration Officer, Chuadanga Darshona Checkpost, Bangladesh;
9. Assistant Director, ICT Section, Directorate of Government Accommodation;
10. PA to Director, Office of the Director, Directorate of Government Accommodation;
11. PA to Additional Director, Office of the Additional Director, Directorate of Government Housing;
12. Office Front Desk, ICT Section, Directorate of Government Accommodation and
13. Mr Toyobur Rahman, Office Assistant Cum-Computer Typist, Directorate of Government Accommodation, Bangladesh Secretariat, Dhaka.



A handwritten signature in black ink, located above the date and name.

18-02-2024

Abdullah-Al-Nooman
Assistant Director