

People's Republic of Bangladesh  
Ministry of Housing and Public Works  
Directorate of Government Accommodation  
প্রশাসন (কেন্দ্রীয়) শাখা  
www.doga.gov.bd

**Record Number:** 25.43.0000.016.07.004.19.534

**Date:** 19 Mar 2024

Chief Accounts and Finance Officer, Ministry of Housing and Public Works, 2nd 12th Floor Government Office Building, Segun Bagicha, Dhaka..

**Subject: Permission to Visit India for Medical Purposes.**

Reference: Application of Mr Toyobur Rahman, U.D.A, Directorate of Government Accommodation, Bangladesh Secretariate, Dhaka, Dated: 06.03.2024.

The undersigned is directed to convey the approval of the Directorate of Government Accommodation to grant 31(Thirty one) days of earned leave in favour of Mr Toyobur Rahman, U.D.A, Directorate of Government Accommodation, Bangladesh Secretariat, Dhaka to visit India for medical purposes dated from 20-03-2024 to 20-04-2024 or from the date of his actual departure from Bangladesh under the following terms and conditions:

1. He will enjoy the leave for medical purposes;
2. All expenditure in this regard shall be borne by himself.
3. He will receive his monthly pay from the Directorate in local currency in time of his leave;
4. He will join his present post after returning from abroad;
5. Leave granted in this regard shall not be extended;
6. "Rule 34" of BSR (Part 1) Appendix VIII and other relevant rules shall be applicable in case of enjoying the said leave;

Your Faithfully,



19-03-2024

Mohammad Zillur Rahman  
Deputy Director  
+880255100917  
adminsec@doga.gov.bd

**Record Number:**

**Date:** 19 Mar 2024

**A Copy for has been sent consideration and necessary (if applicable) action  
(Not in the order of  
seniority) :**

1. H.E. the High Commissioner of Bangladesh to India, New Delhi, India.;
2. Additional Secretary (Administration), Ministry of Housing and Public Works, Bangladesh Secretariat, Dhaka;
3. Deputy Director, Department of Immigration and Passport, Bangladesh Secretary, Dhaka;
4. Assistant Secretary (Consular), Ministry of Foreign Affairs, Dhaka;
5. Immigration Officer, Hazrat Shahjalal International Airport, Bangladesh;
6. H.E. the High Commissioner of India to Bangladesh, Dhaka;
7. Immigration Officer, Jessore Benapool Checkpost, Bangladesh;
8. Immigration Officer, Chuadanga Darshona Checkpost, Bangladesh;
9. Assistant Director, ICT Section, Directorate of Government Housing;
10. PA to Director, Office of the Director, Directorate of Government Housing;
11. PA to Additional Director, Office of the Additional Director, Directorate of Government Housing;
12. Office Front Desk, ICT Section, Directorate of Government Housing and
13. Mr Toyobur Rahman, UDA, Directorate of Government Accommodation, Bangladesh Secretariat, Dhaka.



A handwritten signature in black ink, located to the right of the QR code.

19-03-2024  
Abdullah-Al-Nooman  
Assistant Director